



**Jain Farm Fresh Foods Ltd.**

A JAIN IRRIGATION COMPANY

Jain Food Park, Jain Valley, Jalgaon-425001; Tel: +91 257 2260033  
Email: foodpark@jains.com; Web: www.jains.com, www.farmfresh.in; CIN: U15200MH2015PLC263338

# NOTICE

**SHORTER NOTICE IS HEREBY GIVEN THAT THE 5<sup>TH</sup> ANNUAL GENERAL MEETING OF SHAREHOLDERS OF JAIN FARM FRESH FOODS LIMITED WILL BE HELD AT 9.00 AM ON WEDNESDAY, 30<sup>TH</sup> DECEMBER, 2020 AT THE REGISTERED OFFICE OF THE COMPANY AT GAT NO. 139/2, JAIN VALLEY, SHIRSOLI ROAD, JALGAON – 425 002 PHYSICALLY or THROUGH TWO WAY VIDEO CONFERENCING/AUDIO VISUAL MEANS TO TRANSACT THE FOLLOWING BUSINESS:-**

## **ORDINARY BUSINESS**

### **Item No. 1 – Adoption of Audited Standalone & Consolidated Financial Statements**

To receive, consider and adopt and approve the Financial Statements for the year ended 31<sup>st</sup> March, 2020 (including Standalone Balance Sheet as at 31<sup>st</sup> March, 2020, Standalone Profit & Loss account, Standalone Cash Flow Statement and Consolidated Balance Sheet as at 31<sup>st</sup> March, 2020, Consolidated Profit & Loss account and Consolidated Cash Flow Statement for the period ended on even date) together with Schedules, Notes thereon and the reports of Board of Directors and Auditors thereon.

### **Item No. 2 – Re-appointment of a retiring Director**

To appoint a Director in place of Shri Suvan Sharma (DIN: 08269348), who retires by rotation in terms of Section 152 (6) of the Companies Act, 2013 and being eligible, offers himself for reappointment as a Director.

**By Order of the Board of Directors  
For Jain Farm Fresh Foods Ltd**

Jeetmal Taparia  
**Company Secretary**

Place: **Jalgaon**  
Date: **18<sup>th</sup> December, 2020**

## **Notes**

- 1) As there is no Special business to transact, the Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013 is not required/annexed.
- 2) A member entitled to attend and vote at the meeting is also entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be member of the Company. A proxy form is enclosed herewith. All proxies in order to be effective, should be completed, signed, stamped and should be received at the Registered Office of the Company not less than 48 hours before scheduled commencement of the meeting.
- 3) In view of the outbreak of the COVID-19 pandemic and restrictions on the movements apart from social distancing, the Ministry of Corporate Affairs ("MCA") vide its circular dated 5th May, 2020 read together with its circulars dated 8th April, 2020, 13th April, 2020 and 05th May, 2020 (collectively referred to as MCA Circulars") permitted convening the Annual General Meeting ('AGM'/ "Meeting") through Two way Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), without the physical presence of the

Members at a common venue. In accordance with the MCA Circulars and provisions of the Companies Act, 2013 ('the Act') the 5<sup>th</sup> AGM of the Company is being held through VC. The deemed venue for the AGM shall be the Registered Office of the Company i.e. Gat No 139/2, Jain Valley, Shirsoli, Jalgaon 425001

- 4) The Company had appointed Haribhakti and Co., LLP, Mumbai as Statutory Auditors of the Company for a period of 5 years (for FY 2016 – FY 2021) in AGM held in 2016. Ministry of Corporate Affairs (MCA) vide its notification has notified the provisions of the Companies (Amendment) Act, 2017 pursuant to which the first proviso of Section 139(1) of the Companies Act, 2013, with respect to ratification of appointment of Statutory Auditors of the Company every year shall be omitted with effect from 7<sup>th</sup> May, 2018.
- 5) The Register of Members, and related transfer books of the Company shall be closed from Monday, 21<sup>st</sup> December, 2020 to Wednesday, 30<sup>th</sup> December, 2020 (both days inclusive).
- 6) Institutional/ Corporate Members intending to attend through their authorised representatives to attend the AGM, are required to send scanned copies of their Board Resolution/ Letter of Authorization/ Power of Attorney ("PoA"), etc., authorizing their representative(s) to attend and vote at this AGM through electronic means to the (email id) – taparia.jeetmal@jainfarmfresh.com
- 7) The documents mentioned in the Notice and Explanatory Statement shall be available for inspection at Registered Office of the Company up to the date of the meeting on all working days, except Saturday, between 10:00 AM and 1:00 PM.
- 8) The background of the retiring Director is given in the Directors' Report as per the requirements of Section 152 of the Companies Act, 2013. The Director has furnished the requisite declarations for his reappointment.
- 9) Members/proxies/authorized representatives are requested to bring the duly filled Attendance Slip enclosed herewith to attend the Meeting.
- 10) Details of Directors retiring by rotation / seeking re-appointment at the ensuing Annual General Meeting are provided in the "**Annexure-I**" to the Notice pursuant to the provisions of Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India.
- 11) The link for joining the meeting through video/ Audio will be provided at a date prior to the date of the AGM.

## Annexure I

### *Disclosure pursuant to the provisions of Secretarial Standard on General Meetings ("SS-2")*

#### **Details of the Directors retiring by rotation/ seeking re-appointment at the 5<sup>th</sup> Annual General Meeting**

Name of Director/DIN	<b>Shri Suvan Sharma (DIN: 08269348)</b>
Date of Birth & Age	21.04.1972 48 years
Date of Appointment on the Board	30.10.2018
Qualification and Expertise	Suvan Sharma is overseeing international sales, overseas food subsidiaries, general sales and marketing, business development, strategic planning and growth of its food business. Suvan Sharma has been with the company for 25 years, lived and worked in different countries. He has played an active role in organic and inorganic growth, mergers and acquisitions of company's food business. Suvan Sharma has Bachelor's Degree in Commerce and Masters in Business Administration.
Terms and Conditions of Appointment/Re-appointment	Retirement by Rotation
Remuneration last Drawn	Nil
Remuneration proposed to be paid	Nil
Directorships, Membership/ Chairmanship of Committees of other Boards	None
No. of meetings of the Board attended during the year	3 (Three) out of 4 (Four)
Shareholding of Directors	NIL
Relationship between Directors inter-se	Not related to any Director /Key Managerial Personnel



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### **Attendance Slip**

PLEASE COMPLETE THIS ATTENDANCE SLIP BEFORE YOU COME TO THE MEETING AND  
HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL.

1. Name of the attending Member: \_\_\_\_\_  
(In Block Letters)
2. Register Folio No.: \_\_\_\_\_ No. of Shares \_\_\_\_\_
3. Beneficiary A/c No. \_\_\_\_\_ DP Id No. \_\_\_\_\_ No. of Shares \_\_\_\_\_
4. Name of Proxy (In Block Letters): \_\_\_\_\_

(To be filled if the Proxy attends instead of the member)

I hereby record my presence at the 5<sup>th</sup> Annual General Meeting to be held at Registered  
Office of the Company at Gat No. 139/2, Jain Valley, Shirsoli Road, Jalgaon - 425 002 **at**  
**9.00 AM on Wednesday, 30<sup>th</sup> December, 2020.**

\_\_\_\_\_  
**Member's / Joint Member's / Proxy's Signature**



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### Form No. MGT-11 Proxy Form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN	U15200MH2015PLC263338	Name of the Company	Jain Farm Fresh Foods Limited
Registered Office	Gat No 139/2, Jain Valley, Shirsoli, Jalgaon 425001.		

Name of the Member(s)	
Registered Address	
Email ID	
Folio No	
Client ID	
DP ID	
No of Shares	

I/ we, being the member(s) of the above mentioned Company, hereby appoint:

1.	Name		E-mail	
	Address		Signature	

or failing him

2.	Name		E-mail	
	Address		Signature	

or failing him

3.	Name		E-mail	
	Address		Signature	

As my/ our proxy to attend and vote (on a poll) for me/ our behalf at the **5<sup>th</sup> Annual General Meeting** of the Company, to be held at **at 9.00 AM on Wednesday, 30<sup>th</sup> December, 2020** at Registered Office of the Company at Gat No 139/2, Jain Valley, Shirsoli, Jalgaon 425001 and at any adjournment thereof in respect of resolutions as below:

Resolution No	Particulars of Resolutions
1	To receive, consider and adopt and approve the Financial Statements for the year ended 31 <sup>st</sup> March, 2020 (including Standalone Balance Sheet as at 31 <sup>st</sup> March, 2020, Standalone Profit & Loss account, Standalone Cash Flow Statement and Consolidated Balance Sheet as at 31 <sup>st</sup> March, 2020, Consolidated Profit & Loss account and Consolidated Cash Flow Statement for the period ended on even date) together with Schedules, Notes thereon and the reports of Board of Directors and Auditors thereon.
2	Re-appointment of Shri Suvan Sharma (DIN: 08269348), who retires by rotation as Director.

Signed this \_\_\_\_\_ day of December, 2020.

Re. 1 Revenue stamp
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Signature of Shareholder: \_\_\_\_\_ Signature of Proxy \_\_\_\_\_

**Note:**

- 1) This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
- 2) For the Resolutions, Explanatory Statement and Notes, please refer to the Notice of the 5<sup>th</sup> Annual General Meeting.
- 3) Please complete all details including details of member(s) in above box before submission.